

[Your Name]

[City, Country] | [Phone] | [Email] | [LinkedIn]

[Date]

[Hiring Manager Name]

[Job Title]

[Company]

[City]

Re: Application: [Subject] Teacher, [School]

Dear [Principal / Head of School],

When a [grade] student in my [subject] class said, "[short real quote or situation]", I redesigned the unit around [method]. By the end of term, the class average rose from [X]% to [X]%.

I have taught [subject] to grades [X to X] for [X] years in the [British / American / IB / national] curriculum, planning differentiated lessons for classes of [X] and using [Google Classroom / Microsoft Teams / Madrasati] to keep families informed.

Beyond the classroom, I lead [club / department initiative] with [X] students. I hold [teaching licence / PGCE, number] and teach in [Arabic / English].

I would love to bring this to [School], and can start on [date].

Sincerely,

[Your Name]